

**Metropolitan Transit Authority of Black Hawk County**  
**Monthly Board of Trustees Meeting**  
**12:00 pm, Thursday, September 25, 2025**  
**MET Board Room**  
**1515 Black Hawk St.**  
**Waterloo, IA 50702**

This will be an online meeting. Live audio and materials will be available using the following link:  
[MET Transit Board Meeting on September 25, 2025 | Microsoft Teams | Meetup-Join](#)

**Roll Call and Establishment of a Quorum**  
**Approval of Agenda**  
**Approval of Minutes**

**PUBLIC COMMENTS:**

*Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.*

**CONSENT AGENDA:**

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

**ACTION ITEMS:**

1. Motion to approve the Authority's Title VI Program.
2. Motion to approve a contract with Gillig Corporation for the purchase of one (1) Heavy Duty LF bus for a total cost not to exceed \$688,136.  
Funding: FTA 5339 funds (85/15)  
Agreement No. 2025-019-02-00  
Contract No. 00008609
3. Motion to approve a contract with Gillig Corporation for the purchase of one (1) Heavy Duty LF bus for a total cost not to exceed \$688,136.  
Funding: FTA 5307 funds (80/20) & 5339 funds (85/15)  
Agreement No. 2024-022-01-00-FY23 & 2019-007-02-03-FY21  
Contract No. 00007570 & 00005714
4. Motion to approve a bus purchase with Hogland Bus Co. one (1) Light Duty LF bus for a total cost not to exceed \$220,000.

**DISCUSSION ITEMS:**

**Old Business**  
**New Business**  
**Motion to adjourn**

[www.mettransit.org](http://www.mettransit.org)

MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY  
OF BLACK HAWK COUNTY  
BOARD OF TRUSTEES Meeting  
Thursday, September 25, 2025**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Sharon Droste.

Robert Sneed did roll call. Present were Trustees: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Bonetta Culp, Bob Seymour, Rick Newlon and Stephanie Sheetz.

Absent: Dusky Steele

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager; Philip Golden, Para Transit Manager and Robert Sneed, Office Manager.

Absent: Cory Ernst, Fixed Route Operations Manager and Dave Weigel, Lead Mechanic

Public: None

**AGENDA**

Motion made by Bob Seymour and seconded by Stephanie Sheetz that the agenda be approved.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Stephanie Sheetz, Bonetta Culp, Rick Newlon and Bob Seymour.

Nays: None

Motion carried.

**MINUTES**

Motion made by Stephanie Sheetz and seconded by Jessica Rucker that the minutes of the July meeting of the Board of Trustees be approved.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Stephanie Sheetz, Bonetta Culp, Rick Newlon and Bob Seymour.

Nays: None

Motion carried.

**CONSENT AGENDA:**

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Lon Kammeyer and seconded by Stephanie Sheetz to approve the consent agenda.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Stephanie Sheetz, Bonetta Culp, Rick Newlon and Bob Seymour.

Nays: None

Motion carried.

**PUBLIC COMMENTS:**

None

**ACTION ITEMS:**

**1) Motion to approve the Authority's Title VI Program.**

David explained the Authority's Title VI Program.

Motion made by Bob Seymour and seconded by Bonetta Culp to approve the Authority's FY26 Local Capital Plan.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Stephanie Sheetz, Bonetta Culp, Rick Newlon and Bob Seymour.

Nays: None

Motion carried.

**2) Motion to approve a contract with Gillig Corporation for the purchase of one (1) Heavy Duty LF bus for the total cost not to exceed \$688,136.**

**Funding: FTA 5399 funds (85/15)**

**Agreement No. 2025-019-02-00**

**Contract No. 00008609**

Motion made by Stephanie Sheetz and seconded by Rose Middleton to approve a contract with Gillig Corporation for the purchase of one (1) Heavy Duty LF bus for the total cost not to exceed \$688,136.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Stephanie Sheetz, Bonetta Culp, Rick Newlon and Bob Seymour.

Nays: None

Motion carried.

**3) Motion to approve a contract with Gillig Corporation for the purchase of one (1) Heavy Duty LF bus for the total cost not to exceed \$688,136.**

**Funding: FTA 5307 funds (80/20) & 5339 (85/15)**

**Agreement No. 2024-022-01-00-FY23 & 2019-007-02-03-FY21**

**Contract No. 00007570 & 00005714**

Motion made by Rose Middleton and seconded by Rick Newlon to approve a contract with Gillig Corporation for the purchase of one (1) Heavy Duty LF bus for the total cost not to exceed \$688,136.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Stephanie Sheetz, Bonetta Culp, Rick Newlon and Bob Seymour.

Nays: None

Motion carried.

- 4) Motion to approve a bus purchase with Hogland Bus Co. one (1) Light Duty LF bus for a total cost not to exceed \$220,000.**

Motion made by Rose Middleton and seconded by Stephanie Sheetz to approve a bus purchase with Hogland Bus Co. one (1) Light Duty LF bus for a total cost not to exceed \$220,000.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Stephanie Sheetz, Bonetta Culp, Rick Newlon and Bob Seymour.

Nays: None

Motion carried.

**DISCUSSION ITEMS:**

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Sharon briefly discussed the recent changes in the DART route restructuring and Stephanie will share an article about these changes. Strategic planning discussions for MET Transit are planned in the coming months.

The meeting concluded at 12:43 pm.

Robert Sneed, Office Manager