

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, November 20, 2025
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

Roll Call and Establishment of a Quorum
Approval of Agenda
Approval of Minutes

PUBLIC COMMENTS:

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

1. Motion to approve and place on file the Authority's FY25 Financial Audit.
2. Motion to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c).
3. Motion to return to Open Session.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

DISCUSSION ITEMS:

Old Business
New Business
Motion to adjourn

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MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES MEETING
Thursday, November 20, 2025**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Sharon Droste.

Robert Sneed did roll call. Present were Trustees: Sharon Droste, Shannon Bass, Dusky Steele, Stephanie Sheetz, Bob Seymour, and Rick Newlon. Rudy Jones joined the meeting via a telephone call.

Absent: Jessica Rucker, Rose Middleton, Lon Kammeyer, and Bonetta Culp.

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager; Cory Ernst, Fixed Route Operations Manager and Philip Golden, Para Transit Manager Dave Weigel, Lead Mechanic and Robert Sneed, Office Manager.

Public: Carol Stutsman from Creative Planning

AGENDA

Motion made by Dusky Steele and seconded by Rick Newlon that the agenda be approved.

Ayes: Sharon Droste, Shannon Bass, Dusky Steele, Stephanie Sheetz, Bob Seymour, Rick Newlon and Rudy Jones.

Nays: None

Motion carried.

MINUTES

Motion made by Dusky Steele and seconded by Stephanie Sheetz that the minutes of the October meeting of the Board of Trustees be approved.

Ayes: Sharon Droste, Shannon Bass, Dusky Steele, Stephanie Sheetz, Bob Seymour, Rick Newlon and Rudy Jones.

Nays: None

Motion carried

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

There were no comments by the Board.

PUBLIC COMMENTS: None

ACTION ITEMS:

- 1) **Motion to approve a "How to Ride" signage policy with the City of Waterloo. This policy allows for the installation of how to ride signs at various locations around the MET bus routes.**

David explained the "How to Ride" signage policy.

Due to the absence of a quorum at the meeting, a vote was held electronically via email. An email was sent out on Thursday, October 30, 2025 to all MET Board members. A motion was made by Seymour to approve the How to Ride signage policy.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Rudy Jones, Stephanie Sheetz, Bonetta Culp, Rick Newlon, Bob Seymour and Dusky Steele.

Nays: None

Motion carried.

- 2) **Motion to approve a cost change to the FY25 and FY26 Local Capital fund for the continuation of the annual agreement for the Ecolane Dispatch Software program and computer replacement.**

David explained the cost adjustment to FY25 and FY26 Local Capital fund.

Due to the absence of a quorum at the meeting, a vote was held electronically via email. An email was sent out on Thursday, October 30, 2025 to all MET Board members. A motion was made by Seymour to approve the cost change to the FY25 and FY26 Local Capital.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Rudy Jones, Stephanie Sheetz, Bonetta Culp, Rick Newlon, Bob Seymour and Dusky Steele.

Nays: None

Motion carried.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

There were no comments by the Board.

Motion made by Dusky Steele and seconded by Shannon Bass to approve the consent agenda.

Ayes: Sharon Droste, Shannon Bass, Dusky Steele, Stephanie Sheetz, Bob Seymour, Rick Newlon and Rudy Jones.

Nays: None

Motion carried.

DISCUSSION ITEMS: None

OLD BUSINESS: None

NEW BUSINESS: None

The meeting concluded at 12:56 pm.

Robert Sneed, Office Manager