

**Metropolitan Transit Authority of Black Hawk County**  
**Monthly Board of Trustees Meeting**  
**12:00 pm, Thursday, May 29, 2025**  
**MET Board Room**  
**1515 Black Hawk St.**  
**Waterloo, IA 50702**

**Roll Call and Establishment of a Quorum**

**Approval of Agenda**

**Approval of Minutes**

**PUBLIC COMMENTS:**

*Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.*

**CONSENT AGENDA:**

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

**ACTION ITEMS:**

1. Motion to approve a summer Fixed Route youth fare, ages 6-18, of twenty-five cents per ride for the months of June, July and August, 2025.
2. Motion to approve an amendment to the FY25 Budget. (note: this item includes a preliminary discussion of the FY26 Budget)

**DISCUSSION ITEMS:**

1. General Manager Evaluation

**Old Business**

**New Business**

**Motion to adjourn**

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MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY  
OF BLACK HAWK COUNTY  
BOARD OF TRUSTEES Meeting  
Thursday, May 29, 2025**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Sharon Droste.

David Sturch did roll call. Present were Trustees: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Shannon Bass, Rudy Jones and Bob Seymour.

Absent: Bonetta Culp, Dusky Steele and Rose Middleton

Staff present: David Sturch, General Manager; Philip Golden, Para Transit Manager and Dave Weigel, Lead Mechanic.

Absent: Cory Ernst and Mladen Gledic

Public: Nick Fratzke and Oghogho Oriakhi of INRCOG

**AGENDA**

Motion made by Bob Seymour and seconded by Rudy Jones that the agenda be approved.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Shannon Bass, Rudy Jones and Bob Seymour.

Nays: None

Motion carried.

**MINUTES**

Motion made by Stephanie Sheetz and seconded by Shannon Bass that the minutes of the November and December meetings of the Board of Trustees be approved.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Shannon Bass, Rudy Jones and Bob Seymour.

Nays: None

Motion carried.

**CONSENT AGENDA:**

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Dave Glenn Burns and seconded by Rick Newlon to approve the consent agenda.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Shannon Bass, Rudy Jones and Bob Seymour.

Nays: None

Motion carried.

**PUBLIC COMMENTS:**

None

**ACTION ITEMS:**

**1) Motion to approve a summer Fixed Route youth fare, ages 6-18, of twenty-five cents per ride for the months of June, July and August, 2025.**

David introduced the proposal for the summer youth fare for 2025. The youth fare will provide rides to individuals between the ages of 6 to 18 years old for \$0.25 for the months of June, July and August. He provided passenger counts for the past two years.

Motion made by Lon Kammeyer and seconded by Dave Glenn Burns to approve the 2025 summer youth fare.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Shannon Bass, Rudy Jones and Bob Seymour.

Nays: None

Motion carried.

**2) Motion to approve an amendment to the FY25 Budget. (note: this item includes a preliminary discussion of the FY26 Budget)**

David provided a summary of the FY25 Budget amendments. The amendments include a reduction of the federal and state funding on the revenue side that is offset with a reduction of the medical and fuel cost on the expenditure side of the budget.

Motion made by Bob Seymour and seconded by Shannon Bass to approve the FY25 budget amendments.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Shannon Bass, Rudy Jones and Bob Seymour.

Nays: None

Motion carried.

David also provide a summary of the preliminary FY26 budget. He informed the Board that we are waiting for the business insurance cost in the next fiscal year. A final budget will be presented to the Board at the June meeting.

**DISCUSSION ITEMS:**

**1) GM Evaluation**

The GM evaluation committee consists of Sharon Droste, Stephanie Sheetz and Rick Newlon. They summarized the new evaluation form and process for the General Manager. The Board approved the new evaluation and process.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Dave Glenn Burns asked MET Transit to take part in the new student orientation on How to Ride the Bus. He will provide MET with a contact from UNI for the fall semester.

The meeting concluded at 12:35 pm.

David Sturch, General Manager