

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, May 30, 2024
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

Roll Call and Establishment of a Quorum
Approval of Agenda
Approval of Minutes

PUBLIC COMMENTS:

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

ACTION ITEMS:

1. Motion to approve updates to the MET Transit Procurement Policy.
2. Motion to approve the MET Transit – 2025 Transit Projects

DISCUSSION ITEMS:

1. CARES Funds Discussion

Old Business
New Business
Motion to adjourn

www.mettransit.org

MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, May 30, 2024**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Bob Seymour.

Bob Seymour did roll call. Present were Trustees: Sharon Droste, Dave Glenn-Burns, Lon Kammeyer, Stephanie Sheetz, Rick Newlon, Bonetta Culp and Shannon Bass.

Absent: Rose Middleton, Dusky Steele and Rudy Jones.

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager; Dave Weigel, Lead Mechanic; Cory Ernst, Fixed Route Operations Manager; Philip Golden, Para Transit Manager; and Robert Sneed, Office Manager.

Absent: None

AGENDA

Motion made by Lon Kammeyer and seconded by Rick Newlon that the agenda be approved.

Ayes: Sharon Droste, Bob Seymour, Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

MINUTES

Motion made by Stephanie Sheetz and seconded by Lon Kammeyer that the minutes of the April 25th meeting of the Board of Trustees be approved.

Ayes: Sharon Droste, Bob Seymour, Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

David explained the update to our email service and the migration process. OnMedia will produce two 15 sec spots for MET Transit. One will be for MET and the other to promote employment.

Bob Seymour made a comment that MET is under budget for medical insurance. MET received an agreement for Preventative Maintenance for \$103,000.

Motion made by Lon Kammeyer and seconded by Bonetta Culp that the consent agenda be approved.

Ayes: Sharon Droste, Bob Seymour, Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

ACTION ITEMS:

1) Motion to approve updates to the MET Transit Procurement Policy.

David explained the updates to MET's Procurement Policy

Motion made by Sharon Droste and seconded by Dave Glenn-Burns to approve the updates to MET's Procurement Policy.

Ayes: Sharon Droste, Bob Seymour, Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

2) Motion to approve the MET Transit 2025 Transit Projects.

David explained MET's Transit Projects for 2025.

Motion made by Lon Kammeyer and seconded by Stephanie Sheetz to approve MET Transit 2025 Transit Projects.

Ayes: Sharon Droste, Bob Seymour, Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

DISCUSSION ITEMS:

1) CARES Funds Discussion.

David gives updates on MET's Cares Funds. MET also has ARPA funds available.

OLD BUSINESS:

Stephanie Sheetz has budget concerns due to the city of Waterloo decrease of contributions.

NEW BUSINESS:

Evaluation process for the General Manager. Bob Seymour will bring some information to the board after a meeting with the general manger and the finance manager.

MOTION TO ADJOURN:

Motion to adjourn by Rick Newlon and seconded by Stephanie Sheetz.

Ayes: Sharon Droste, Bob Seymour, Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

The meeting concluded at 12:59 pm. The next Board meeting will be on June 27, 2024.

Robert Sneed, Office Manager