

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, March 27, 2025
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

Roll Call and Establishment of a Quorum

Approval of Agenda

Approval of Minutes

PUBLIC COMMENTS:

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

ACTION ITEMS:

1. Motion to approve changes to the FY23 Local Capital Plan.
2. Motion to approve the purchase of a laptop computer from Computer Worx of Cedar Falls, Iowa for the Maintenance Department not to exceed \$1,500. Funds will come from the Local Capital Program in FY23. Contingent of the approval of action item #1.
3. Motion to approve the MET Transit – 2026 Transit Projects
4. Resolution authorizing the Authority’s General Manager to apply for Federal and State Transit funding for FY26.

DISCUSSION ITEMS:

1. Sections 400, 500 and 600 of the MET Employee Policy Handbook

Old Business

New Business

Motion to adjourn

www.mettransit.org

MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, March 27, 2025**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:02 pm by Board Chair Sharon Droste.

Sharon Droste did roll call. Present were Trustees: Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.
Absent: None

Staff present: David Sturch, General Manager; Cory Ernst, Fixed Route Operations Manager; Mladen Gledic, Finance Manager; and Robert Sneed, Office Manager.
Absent: Philip Golden, Para Transit Manager; and Dave Weigel, Lead Mechanic.

AGENDA

Motion made by Rose Middleton and seconded by Rudy Jones that the agenda be approved.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.
Nays: None
Motion carried.

MINUTES

Motion made by Bob Seymour and seconded by Lon Kammeyer that the minutes of the November and December meetings of the Board of Trustees be approved.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.
Nays: None
Motion carried.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Rick Newlon and seconded by Rudy Jones to approve the consent agenda.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.
Nays: None
Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

1) Motion to approve changes to the FY23 Local Capital Plan.

David went over the changes to the FY23 Local Capital Plan.

Motion made by Rose Middleton and seconded by Bonetta Culp to approve changes to the FY23 Local Capital Plan.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.

Nays: None

Motion carried.

2) Motion to approve the purchase of a laptop computer from Computer Worx of Cedar Falls, Iowa for the Maintenance Department no to exceed \$1,500. Funds will come from the Local Capital Program in FY23. Contingent on the approval of action item #1.

Motion made by Lon Kammeyer and seconded by Stephanie Sheetz to approve the purchase of a laptop computer from Computer Worx of Cedar Falls, Iowa for the Maintenance Department no to exceed \$1,500. Funds will come from the Local Capital Program in FY23. Contingent on the approval of action item #1.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.

Nays: None

Motion carried.

3) Motion to approve the MET Transit-2026 Transit Projects.

Motion made by Bob Seymour and seconded by Stephanie Sheetz to approve the MET Transit-2026 Transit Projects.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.

Nays: None

Motion carried.

4) Resolution authorizing the Authority's General Manager to apply for Federal and State Transit Funding for FY26.

Motion made by Stephanie Sheetz and seconded by Rudy Jones to approve the resolution authorizing the Authority's General Manager to apply for Federal and State Transit Funding for FY26.

Ayes: Sharon Droste, Stephanie Sheetz, Dave Glenn-Burns, Rick Newlon, Lon Kammeyer, Bonetta Culp, Dusky Steele, Rudy Jones, Rose Middleton, Shannon Bass, and Bob Seymour.

Nays: None

Motion carried.

DISCUSSION ITEMS:

- 1) Sections 400, 500, and 600 of the MET Employee Policy Handbook

OLD BUSINESS:

None

NEW BUSINESS:

None

The meeting concluded at 12:50 pm.

Robert Sneed, Office Manager