

**Metropolitan Transit Authority of Black Hawk County**  
**Monthly Board of Trustees Meeting**  
**12:00 pm, Friday, July 19, 2024**  
**MET Board Room**  
**1515 Black Hawk St.**  
**Waterloo, IA 50702**

**Roll Call and Establishment of a Quorum**  
**Approval of Agenda**  
**Approval of Minutes**

**PUBLIC COMMENTS:**

*Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.*

**CONSENT AGENDA:**

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

**ACTION ITEMS:**

1. Motion to approve the revisions to MET Transit's Agency Safety Plan (ASP)
2. Motion to approve the Authority's FY25-27 DBE Program and Goal

**DISCUSSION ITEMS:**

- 1.

**Old Business**  
**New Business**  
**Motion to adjourn**

[www.mettransit.org](http://www.mettransit.org)

MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY  
OF BLACK HAWK COUNTY  
BOARD OF TRUSTEES Meeting  
Friday, July 19, 2024**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Vice Chair Stephanie Sheetz.

Stephanie Sheetz did roll call. Present were Trustees: Dave Glenn-Burns, Rose Middleton, Lon Kammeyer, Bonetta Culp, Rudy Jones and Shannon Bass.

Absent: Bob Seymour, Dusky Steele, Rick Newlon, and Sharon Droste.

Staff present: David Sturch, General Manager; Philip Golden, Para Transit Manager; and Robert Sneed, Office Manager.

Absent: Cory Ernst, Fixed Route Operations Manager; Mladen Gledic, Finance Manager; and Dave Weigel, Lead Mechanic.

**AGENDA**

Motion made by Dave Glenn-Burns and seconded by Lon Kammeyer that the agenda be approved.

Ayes: Dave Glenn-Burns, Rudy Jones, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, and Shannon Bass.

Nays: None

Motion carried.

**MINUTES**

Lon Kammeyer noted a mistake that was made in the minutes. Sharon Droste did roll call instead of Bob Seymour. Motion as amended made by Lon Kammeyer and seconded by Shannon Bass that the minutes of the June 27th meeting of the Board of Trustees be approved.

Ayes: Dave Glenn-Burns, Rudy Jones, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, and Shannon Bass.

Nays: None

Motion carried.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Rudy Jones and seconded by Bonetta Culp that the consent agenda be approved.

Ayes: Dave Glenn-Burns, Rudy Jones, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, and Shannon Bass.

Nays: None

Motion carried.

**ACTION ITEMS:**

**1) Motion to approve the revisions to MET Transit's Agency Safety Plan (ASP).**

David explained the updates to MET's Agency Safety Plan.

Motion made by Rudy Jones and seconded by Shannon Bass to approve the revisions to MET's Agency Safety Plan.

Ayes: Dave Glenn-Burns, Rudy Jones, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, and Shannon Bass.

Nays: None

Motion carried.

**2) Motion to approve the Authority's FY25-27 DBE Program and Goal.**

David and Robert explained the updates to the DBE Program.

Motion made by Lon Kammeyer and seconded by Dave Glenn-Burns to approve MET's DBE Program and Goal.

Ayes: Dave Glenn-Burns, Rudy Jones, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, and Shannon Bass.

Nays: None

Motion carried.

**DISCUSSION ITEMS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

David explained updates to the board calendar.

**MOTION TO ADJOURN:**

Motion to adjourn by Lon Kammeyer and seconded by Bonetta Culp.

Ayes: Dave Glenn-Burns, Rudy Jones, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, and Shannon Bass.

Nays: None

Motion carried.

The meeting concluded at 12:28 pm. The next Board meeting will be on August 29, 2024.

Robert Sneed, Office Manager