

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, July 23, 2025
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

Roll Call and Establishment of a Quorum

Approval of Agenda

Approval of Minutes

PUBLIC COMMENTS:

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

ACTION ITEMS:

1. Motion to approve the Authority's FY26 Local Capital Plan.
2. Motion to approve the purchase of two (2) desktop computers from Computer Worx of Cedar Falls, Iowa not to exceed \$2,000. Funds will come from the FY25 Local Capital Plan.
3. Motion to approve Sections 400, 500 and 600 of the MET Employee Policy Handbook.
4. Motion to approve the revisions to MET Transit's Agency Safety Plan (ASP).

DISCUSSION ITEMS:

1. Board Calendar

Old Business

New Business

Motion to adjourn

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MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, July 23, 2025**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Sharon Droste.

Robert Sneed did roll call. Present were Trustees: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Absent: Bonetta Culp, Rick Newlon and Stephanie Sheetz.

Staff present: David Sturch, General Manager; Cory Ernst, Fixed Route Operations Manager; Philip Golden, Para Transit Manager; Dave Weigel, Lead Mechanic and Robert Sneed, Office Manager.

Absent: Mladen Gledic, Finance Manager

Public: None

AGENDA

Motion made by Bob Seymour and seconded by Lon Kammeyer that the agenda be approved.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Nays: None

Motion carried.

MINUTES

Motion made by Bob Seymour and seconded by Rose Middleton that the minutes of the November and December meetings of the Board of Trustees be approved.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Nays: None

Motion carried.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Rudy Jones and seconded by Dusky Steele to approve the consent agenda.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

1) Motion to approve the Authority's FY26 Local Capital Plan.

David explained the FY26 Local Capital Plan.

Motion made by Bob Seymour and seconded by Rose Middleton to approve the Authority's FY26 Local Capital Plan.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Nays: None

Motion carried.

2) Motion to approve the purchase of two (2) desktop computers from Computer Worx of Cedar Falls, Iowa not to exceed \$2,000. Funds will come from the Local Capital Program FY25.

Motion made by Lon Kammeyer and seconded by Rudy Jones to approve the purchase of two (2) desktop computers from Computer Worx of Cedar Falls, Iowa not to exceed \$2,000.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Nays: None

Motion carried.

3) Motion to approve Sections 400, 500, and 600 of the MET Employee Policy Handbook.

David explains the updates to MET's Employee Policy Handbook.

Motion made by Bob Seymour and seconded by Jessica Rucker approve Sections 400, 500, and 600 of the MET Employee Policy Handbook.

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Nays: None

Motion carried.

4) Motion to approve the revisions of MET Transit Agency Safety Plan (ASP).

David explains the updates to the Agency Safety Plan.

Motion made by Rose Middleton and seconded by Rudy Jones to approve the revisions of MET Transit Agency Safety Plan (ASP).

Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.

Nays: None

Motion carried.

DISCUSSION ITEMS:

1) Board Calander

OLD BUSINESS:

None

NEW BUSINESS:

None.

The meeting concluded at 12:50 pm.

Robert Sneed, Office Manager