

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, August 29, 2024
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

Roll Call and Establishment of a Quorum
Approval of Agenda
Approval of Minutes

PUBLIC COMMENTS:

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

DISCUSSION ITEMS:

1. CARES Act

ACTION ITEMS:

1. Motion to approve the Authority's FY25 Local Capital Plan.
2. Motion to approve a temporary promotional fare of \$0.00 for fixed route service during the first month of the new routes or from September 23, 2024 to October 26, 2024
3. Motion to enter into Executive Session pursuant to Iowa Code Chapter 21, for the purpose to discuss the annual performance evaluation of the General Manager.
4. Motion to adjourn from Executive Session and return to Open Session.

Old Business

New Business

Motion to adjourn

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MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, August 29, 2024**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Sharon Droste.

Sharon Droste did roll call. Present were Trustees: Stephanie Sheetz, Dave Glenn-Burns, Rose Middleton, Lon Kammeyer, Bonetta Culp, Dusky Steele and Rick Newlon.

Absent: Shannon Bass, Bob Seymour, and Rudy Jones.

Staff present: David Sturch, General Manager; Philip Golden, Para Transit Manager; Cory Ernst, Fixed Route Operations Manager; Mladen Gledic, Finance Manager; and Dave Weigel, Lead Mechanic; and Robert Sneed, Office Manager.

Absent: None

AGENDA

Motion made by Dusky Steele and seconded by Stephaine Sheetz that the agenda be approved.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

MINUTES

Motion made by Stephaine Sheetz and seconded by Rick Newlon that the minutes of the July 19th meeting of the Board of Trustees be approved.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Rudy Jones and seconded by Bonetta Culp that the consent agenda be approved.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

DISCUSSION ITEMS:

Cares Act- David gave an update on our Cares Act. No motion needed. Discussion will continue at the next meeting.

ACTION ITEMS:

1) Motion to approve the Authority's FY25 Local Capital Plan.

David explained the updates to MET's FY25 Local Capital Plan.

Motion made by Lon Kammeyer and seconded by Rose Middleton to approve the revisions to MET's FY25 Capital Plan.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

2) Motion to approve a temporary promotional fare of \$0.00 for fixed route service during the first month of the new routes from September 23, 2024 to October 26, 2024.

David explained the promotional fare for the first month during the new routes.

Motion made by Bonetta Culp and seconded by Rose Middleton to a temporary promotional fare of \$0.00 for fixed route service.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

3) Motion to enter into Executive Session pursuant to Iowa Code Chapter 21, for the purpose to discuss the annual performance evaluation of the General Manager.

Motion made by Rose Middleton and seconded by Stephanie Sheetz to enter Executive Session.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

4) Motion to adjourn from Executive Session and return to Open Session.

Motion made by Stephanie Sheetz and seconded by Rick Newlon to return to Open Session.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

5) Motion to approve a 3% increase for the general manager retroactive to July 1, 2024.

Motion made by Stephanie Sheetz and seconded by Dusky Steele to approve a 3% increase for the general manager retroactive to July 1, 2024.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

DISCUSSION ITEMS:

None

OLD BUSINESS:

Update with the city officials on budget cuts.

NEW BUSINESS:

None

MOTION TO ADJOURN:

Motion to adjourn by Lon Kammeyer and seconded by Bonetta Culp.

Ayes: Dave Glenn-Burns, Dusky Steele, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rose Middleton, Rick Newlon and Sharon Droste.

Nays: None

Motion carried.

The meeting concluded at 1:36 pm. The next Board meeting will be on September 26, 2024.

Robert Sneed, Office Manager