

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, May 26, 2022
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://meet.goto.com/769390645> or dialing 1(872)240-3212 Access Code: 796-390-645

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. FY23 Nominations for Board Chairperson
6. FY23 Nominations for Board Vice Chairperson
7. Motion to approve a summer Fixed Route youth fare, ages 6-18, of twenty-five cents per ride for the months of June, July and August, 2022.
8. Motion to approve the Authority's Budget for FY23

STAFF REPORTS:

9. General Manager Report
10. Financial Report - Finance Manager
11. Operations/Maintenance Report - Operations Manager
12. Training/On Street Operations - Trainer/Supervisor
13. Motion to accept and file staff reports

DISCUSSION ITEMS:

14. Old Business
15. New Business
16. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, May 26, 2022
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rudy Jones.

Rudy Jones did roll call. Present were Trustees: Dusky Steele, Janna Diehl, Dave Glenn-Burns, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Absent: Lon Kammeyer, Bonetta Culp, Pat Becker and Sharon Droste.

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager; Cory Ernst, Fixed Route Operations Manager, Jim Nienkark, Para Transit Manager; Dave Weigel, Lead Mechanic, and Robert Sneed, Administrative Assistant.

Staff absent: None

AGENDA

Motion made by Stephanie Sheetz and seconded by Bob Seymour that the agenda be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Dusky Steele, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

MINUTES

Motion made by Dave Glenn-Burns and seconded by Janna Diehl that the minutes of the April 26th meeting of the Board of Trustees be approved.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Dusky Steele, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

5. FY23 Nominations for Board Chairperson

Motion made by Janna Diehl and seconded by Rose Middleton to nominate Rudy Jones for Board Chairperson.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Dusky Steele, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

6. FY23 Nominations for Board Vice-Chairperson

Motion made by Janna Diehl and seconded by Rose Middleton to nominate Bob Seymour for Board Vice-Chairperson.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Dusky Steele, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

7. Motion to approve a summer Fixed Route youth fare, age 6-18, of 25 cents per ride for the months of June, July, and August 2022.

Motion made by Rose Middleton and seconded by Janna Diehl to approve a summer Fixed Route youth fare, age 6-18, of 25 cents per ride for the months of June, July, and August 2022.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Dusky Steele, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

STAFF REPORTS:

General Manager, David Sturch reported on the State and Federal operating grants have been submitted and we are waiting for the Federal FY23 operating dollars to be released. Then the grant has been submitted to FTA for reimbursement. The FY23 budget is in development and MET will soon receive quotes for our business insurance for the next fiscal year.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for April. Revenue was 11.01% below budget and expenses were 10.54% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the April ridership numbers. Rides from March to April were down by 6.46% and the April rides were down by 12.99% from April of 2021. The school routes showed an increase from the previous month and on the paratransit side, the disabled rides were down by 4.65% from the previous month and 8.50% up from the previous year, and the elderly rides were 22.96% down from the previous month, and 27.78% down from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Para Transit Operations Manager, Jim Nienkark reports on the orientation and training of new drivers at MET.

There were no comments from the Board and a motion was made by Bob Seymour and seconded by Dave Glenn-Burns that the Board accepts and places on file all staff reports.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Dusky Steele, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

Motion made by Janna Diehl to adjourn the meeting with a second by Rose Middleton.

Ayes: Janna Diehl, Dave Glenn-Burns, Rudy Jones, Dusky Steele, Rose Middleton, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

Meeting adjourned at 12:30 pm. The next Board meeting will be on June 30, 2022.

Robert Sneed, Administrative Assistant