

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00pm, Thursday, May 25, 2023
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. FY24 Nominations for Board Chairperson
6. FY24 Nominations for Board Vice Chairperson
7. Motion to approve a summer Fixed Route youth fare, ages 6-18, of twenty-five cents per ride for the months of June, July and August, 2023.

STAFF REPORTS:

8. General Manager Report
9. Financial Report—Finance Manager
10. Operations/Maintenance Report- Operations Manager
11. Training/On Street Operations – Trainer/Supervisor
12. Motion to accept and file staff reports.

DISCUSSION ITEMS:

13. Old Business
14. New Business
15. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, May 25, 2023**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:03 pm by Chair Rudy Jones.

Rudy Jones did roll call. Present were Trustees: Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz and Dusky Steele

Absent: Pat Becker, Jana Diehl, Rose Middleton, Bob Seymour and Sharon Droste.

Staff present: David Sturch, General Manager; Cory Ernst, Fixed Route Operations Manager, Philip Golden; Para Transit Manager; Robert Sneed, Office Manager and Dave Weigel, Lead Mechanic.

Staff Absent: Mladen Gledic, Finance Manager.

Due to the absence of a quorum, the General Manager instructed the Board that the nominations of the 2024 officers will be held at the next meeting. The vote for the summer fixed route youth fare will be held electronically via email.

AGENDA

No motion was made due to the absence of a quorum.

MINUTES

No motion was made due to the absence of a quorum.

PUBLIC COMMENTS:

None

ACTION ITEMS:

FY24 nominations for Board Chairperson.

Item deferred to next meeting.

FY24 nominations for Board Vice Chairperson.

Item deferred to next meeting.

Motion to approve a summer Fixed Route youth fare, ages 6-18, of twenty-five cents per ride for the months of June, July and August, 2023.

Due to the absence of a quorum at the meeting, a vote was held electronically via email. An email was sent out on Tuesday, May 30, 2023 to all MET Board members. A motion was made by Diehl to approve the 2023 summer youth fare for ages 6-18 at \$0.25 per ride during the months of June, July and August. Second by Seymour.

Ayes: Bob Seymour, Dave Glenn-Burns, Janna Diehl, Dusky Steele, Stephanie Sheetz, Bonetta Culp, Rose Middleton, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

STAFF REPORTS:

General Manager, David informed the board the State and Federal Transit Assistance applications have been submitted. The Triennial review has concluded the initial meetings between MET staff and FTA's consultants. A final letter will be issued in August.

Finance Manager, David Sturch presented and reviewed MET's financial report for April. Revenue was 0.76% below budget and expenses were 1.47% above budget.

Fixed Route Operations Manager, Cory Ernst reported on the April ridership numbers. Rides from March to April were down up by 5.97% with three fewer weekdays and one more Saturday in April than March. The school routes showed an increase of 3.82% over the previous month. The disabled rides were down by 5.43% in April from March. The elderly rides were down in April by 29.95%. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Philip Golden reported that he is currently training two new employees for Paratransit drivers.

There were no comments from the Board and a motion was made by Lon Kammeyer and seconded by Dusky Steele that the Board files all staff reports.

Ayes: Rudy Jones, Dave Glenn-Burns, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz and Dusky Steele

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

The meeting concluded at 12:35 pm. The next Board meeting will be on June 29, 2023.
Robert Sneed, Office Manager