

**Metropolitan Transit Authority of Black Hawk County**  
**Monthly Board of Trustees Meeting**  
**12:00pm, Thursday, March 30, 2023**  
**MET Board Room**  
**1515 Black Hawk St.**  
**Waterloo, IA 50702**

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

**PUBLIC COMMENTS:**

4.

*Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.*

**ACTION ITEMS:**

5.

**STAFF REPORTS:**

6. General Manager Report
7. Financial Report—Finance Manager
8. Operations/Maintenance Report- Operations Manager
9. Training/On Street Operations – Trainer/Supervisor
10. Motion to accept and file staff reports.

**DISCUSSION ITEMS:**

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY  
OF BLACK HAWK COUNTY  
BOARD OF TRUSTEES Meeting  
Thursday, March 30, 2023**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:01 pm by Vice Chair Bob Seymour.

Rudy Jones did roll call. Present were Trustees: Dave Glenn-Burns, Dusky Steele, Rose Middleton, Bob Seymour, Lon Kammeyer, and Sharon Droste.

Absent: Pat Becker, Stephanie Sheetz, Bonetta Culp and Jana Diehl.

Staff present: David Sturch; General Manager; Cory Ernst; Fixed Route Operations Manager; Philip Golden; Para Transit Manager and Robert Sneed; Office Manager.

Staff Absent: Mladen Gledic; Finance Manager and Dave Weigel; Lead Mechanic.

**AGENDA**

Motion made by Bob Seymour and seconded by Rose Middleton that the agenda be approved

Ayes: Bob Seymour, Rudy Jones, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**MINUTES**

Dave Glenn-Burns pointed out a mistake in the March 2<sup>nd</sup> minutes. The minutes were changed to say route-restructuring plan instead of route-restricting plan.

Motion made by Lon Kammeyer and seconded by Sharon Droste that the minutes of the March 2<sup>nd</sup> meeting of the Board of Trustees be approved.

Ayes: Bob Seymour, Rudy Jones, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**PUBLIC COMMENTS:**

None

**ACTION ITEMS:**

None

**STAFF REPORTS:**

**General Manager**, Bill Troe from SRF Consulting came in to explain the concept of MET's Transit Study and route restructuring plan.

**Finance Manager**, David Sturch presented and reviewed MET's financial report for February. Revenue was 1.97% below budget and expenses were 1.60% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

**Fixed Route Operations Manager**, Cory Ernst reported on the February ridership numbers. Rides from January to February were up by 0.46%. The school routes showed a decrease of 12.12% over the previous month. The disabled rides were down by 5.06% in February. The elderly rides were down in February by 16.67%. Reports on fuel usage and vehicle maintenance were also given.

**Paratransit Operations Manager**, Philip Golden reported that he is working on his TSSP (Transit Safety and Security Program) certification.

There were no comments from the Board and a motion was made by Bob Seymour and seconded by Rose Middleton that the Board accepts and places on file all staff reports.

Ayes: Bob Seymour, Rudy Jones, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

**OLD BUSINESS:**

Lon Kammeyer explained the Empty Bowl Fundraiser is on March 24<sup>th</sup> and the Letter Carriers' Food Drive is on May 13<sup>th</sup>.

**NEW BUSINESS:**

None

**ADJOURNMENT:**

Motion made by Dave Glenn-Burns to adjourn the meeting with a second by Sharon Droste.

Ayes: Bob Seymour, Rudy Jones, Dave Glenn-Burns, Dusky Steele, Rose Middleton, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

The meeting adjourned at 12:52 pm. The next Board meeting will be on April 27, 2023.  
Robert Sneed, Office Manager