

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Thursday, July 28, 2022
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://meet.goto.com/847363373> or dialing 1(786)535-3211 Access Code: 847-363-373

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. None

STAFF REPORTS:

6. General Manager Report
7. Financial Report - Finance Manager
8. Operations/Maintenance Report - Operations Manager
9. Training/On Street Operations - Trainer/Supervisor
10. Motion to accept and file staff reports

DISCUSSION ITEMS:

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, July 28, 2022
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by David Sturch, General Manager.

David Sturch did roll call. Present were Trustees: Stephanie Sheetz, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Sharon Droste, and Dusky Steele.

Absent: Pat Becker, Jana Diehl, Rudy Jones, Bonetta Culp, and Bob Seymour

Staff present: David Sturch, General Manager; Cory Ernst; Fixed Route Operations Manager, Jim Nienkark; Para Transit Manager; Mladen Gledic, Finance Manager and Dave Weigel, Lead Mechanic and Robert Sneed; Administrative Assistant.

Staff absent: None

AGENDA

Motion made by Rose Middleton and seconded by Dusky Steele that the agenda be approved.

Ayes: Dave Glenn-Burns, Lon Kammeyer, Sharon Droste, Stephanie Sheetz, Rose Middleton, and Dusky Steele.

Nays: None

Motion carried.

MINUTES

Motion made by Lon Kammeyer and seconded by Stephanie Sheetz that the minutes of the May 26th meeting of the Board of Trustees be approved.

Ayes: Dave Glenn-Burns, Lon Kammeyer, Sharon Droste, Stephanie Sheetz, Rose Middleton, and Dusky Steele.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

None

STAFF REPORTS:

General Manager, David Sturch reported that MET's FY22 operating money has been reimbursed and is in our account. MET has started the process of getting the information out about the new routes. The proposed new routes are up for viewing at Central Transfer. We are talking to drivers and taking comments from the public for feedback on the new routes. The proposed time for the new routes is late fall or early winter 2022. MET's TAM (Transit Access Management) plan is due in October. It is a 5-year plan that covers facilities upgrades and the useful life of our buses.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for May. Revenue was 2.12% above budget and expenses were 9.02% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the May ridership numbers. Rides from May to June were up by 5.10% and the June 2021 rides were up by 2.04% from May of 2021. The school routes showed a decrease from the previous month and on the paratransit side, the disabled rides were up by 3.39% from the previous month and 11.28% up from the previous year, and the elderly rides were 11.93% down from the previous month, and 4.68% up from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Para Transit Operations Manager, Jim Nienkark reports on the orientation and training of new drivers.

The Board asked for copies of the proposed routes in Waterloo. David will email the proposed route maps to the Board members. There were no other comments from the Board and a motion was made by Lon Kammeyer and seconded by Rose Middleton that the Board accepts and places on file all staff reports.

Ayes: Dave Glenn-Burns, Lon Kammeyer, Sharon Droste, Stephanie Sheetz, Rose Middleton, and Dusky Steele.

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

The Board discussed the possibility of going back to in-person meetings. David will monitor the COVID numbers in Black Hawk County to determine when it is safe to do so.

ADJOURNMENT:

Motion made by Dave Glenn-Burns to adjourn the meeting with a second by Lon Kammeyer.

Ayes: Dave Glenn-Burns, Lon Kammeyer, Sharon Droste, Stephanie Sheetz, Rose Middleton, and Dusky Steele.

Nays: None

Motion carried.

Meeting adjourned at 12:30 pm. The next Board meeting will be on August 25, 2022.

Robert Sneed, Administrative Assistant