

**Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00pm, Thursday, January 26, 2023**

**MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702**

THIS MEETING WILL BE HELD IN-PERSON

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. Motion to approve the Authority's revised public participation plan for Route Restructuring.

STAFF REPORTS:

6. General Manager Report
7. Financial Report—Finance Manager
8. Operations/Maintenance Report- Operations Manager
9. Training/On Street Operations – Trainer/Supervisor
10. Motion to accept and file staff reports.

DISCUSSION ITEMS:

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, January 26, 2022**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:01 pm by Chair Rudy Jones.

Rudy Jones did roll call. Present were Trustees: Rudy Jones, Dave Glenn-Burns, Stephanie Sheetz, Rose Middleton, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Absent: Pat Becker, Jana Diehl, Dusky Steele, and Bob Seymour.

Staff present: David Sturch; General Manager; Cory Ernst; Fixed Route Operations Manager, Philip Golden; Para Transit Manager, Dave Weigel; Lead Mechanic and Robert Sneed; Office Manager.

Staff Absent: Mladen Gledic; Finance Manager.

AGENDA

Motion made by Stephanie Sheetz and seconded by Rose Middleton that the agenda be approved

Ayes: Rudy Jones, Dave Glenn-Burns, Stephanie Sheetz, Rose Middleton, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

MINUTES

Motion made by Stephanie Sheetz and seconded by Bonetta Culp that the minutes of the December 15th meeting of the Board of Trustees be approved.

Ayes: Rudy Jones, Dave Glenn-Burns, Stephanie Sheetz, Rose Middleton, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

2316. Motion to approve the Authority's revised public participation plan for Route Restructuring.

David Sturch explained that due to route review, the meeting schedule has to be pushed back to the end of February and the beginning of March. MET will provide transportation to and from each meeting. A notice will be published in the Waterloo Courier, posters will be posted at Central Transfer, and on the MET website.

Motion made by Dave Glenn- Burns with a second by Lon Kammeyer to approve the Authority's revised public participation plan for Route Restructuring.

Ayes: Rudy Jones, Dave Glenn-Burns, Stephanie Sheetz, Rose Middleton, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

STAFF REPORTS:

General Manager, David Sturch explained that our Triennial review is underway. We received two proposals for the MET Transit study. Once a consultant is chosen, a contract will be developed and presented to the Board at our next meeting.

Finance Manager, David Sturch presented and reviewed MET's financial report for December. Revenue was 2.38% below budget and expenses were 3.95% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the December ridership numbers. Rides from November to December were down by 7.19%. The school routes showed a decrease in rides last month due to the holidays. The disabled rides were down by 10.02% in December. The elderly rides were up in December by 6.92. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Philip Golden explained that he will help the Fixed Routed Manager with the implementation of the new routes.

There were no comments from the Board and a motion was made by Sharon Droste and seconded by Lon Kammeyer that the Board accepts and places on file all staff reports.

Ayes: Rudy Jones, Dave Glenn-Burns, Stephanie Sheetz, Rose Middleton, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

Dave Weigel informed the board that one of the new buses is now in use.

ADJOURNMENT:

Motion made by Lon Kammeyer to adjourn the meeting with a second by Rose Middleton.

Ayes: Rudy Jones, Dave Glenn-Burns, Stephanie Sheetz, Rose Middleton, Bonetta Culp, Lon Kammeyer, and Sharon Droste.

Nays: None

Motion carried.

The meeting adjourned at 12:45 pm. The next Board meeting will be on March 2, 2023.

Robert Sneed, Office Manager