

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00 pm, Wednesday, December 6, 2023
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an in-person and online meeting. Live audio and materials will be available using the following link:
<https://global.gotomeeting.com/join/912116989> or dialing 1(224)501-3412 Access Code: 912-116-989

Roll Call and Establishment of a Quorum
Approval of Agenda
Approval of Minutes

PUBLIC COMMENTS:

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET Board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

ACTION ITEMS:

1. Motion to approve and place on file the Authority's FY23 Financial Audit.
2. Motion to approve an update to the Authority's Local Capital Plan.
3. Motion to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c).
4. Motion to return to Open Session.
5. Motion to approve the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2024 for Health Insurance and Wages effective July 1, 2024.
6. Motion to enter into Executive Session pursuant to Iowa Code Chapter 21.5(i), for the purpose to discuss the annual performance evaluation and salary for the General Manager.
7. Motion to adjourn from Executive Session and return to Open Session.

DISCUSSION ITEMS:

Old Business

New Business

Motion to adjourn

www.mettransit.org

MET Transit meetings are open to all individuals. Any person requesting reasonable accommodations to participate in this meeting must contact MET Transit at least two (2) business days in advance of this meeting.

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, December 6, 2023**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Bob Seymour.

Bob Seymour did roll call. Present were Trustees: Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Absent: Dusky Steele, Janna Diehl, and Sharon Droste.

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager; Philip Golden, Para Transit Manager; Dave Weigel, Lead Mechanic; and Robert Sneed, Office Manager.

Absent: Dave Weigel, Lead Mechanic; and Cory Ernst, Fixed Route Operations Manager.

AGENDA

Motion made by Stephanie Sheetz and seconded by Rose Middleton that the agenda be approved.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

MINUTES

Motion made by Dave Glenn-Burns and seconded by Rick Newlon that the minutes of the June 29th meeting of the Board of Trustees be approved.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None.

CONSENT AGENDA:

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Rose Middleton and seconded by Bonetta Culp that the consent agenda be approved.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

ACTION ITEMS:

Motion to approve and place on file the Authority's FY23 Financial Audit.

Andrew Grice from Creative Planning/Bergen KDV explained MET's Financial Audit.

Motion made by Rose Middleton and seconded by Lon Kammeyer to approve the Authority's FY23 Financial Audit.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

Motion to approve an update to the Authority's Local Capital Plan.

Daivd explained the updated local capital plan for the purchase of two drinking fountains.

Motion made by Rose Middleton and seconded by Shannon Bass to approve the Authority's Local Capital Plan.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

Motion to adjourn to Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c).

Motion made by Lon Kammeyer and seconded by Rudy Jones to enter Executive Session pursuant Iowa Code Chapter 21.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

Motion to adjourn from Executive Session and return to Open Session.

Motion made by Rose Middleton and seconded by Stephanie Sheetz to return to Open Session.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

Motion to approve the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2024 for health insurance and wages effective July 1, 2024.

Motion made by Sharon Droste and seconded by Stephanie Sheetz to approve the labor agreement that was reached with the Local 1192.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

Motion to adjourn to Executive Session to discuss the annual performance evaluation and salary for the General Manager pursuant to Iowa Code Section 21.5(1)(c).

Motion made by Stephanie Sheetz and seconded by Shannon Bass to enter Executive Session pursuant Iowa Code Chapter 21.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

Motion to adjourn from Executive Session and return to Open Session.

Motion made by Lon Kammeyer and seconded by Janna Diehl to return to Open Session.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

Motion made by Lon Kammeyer to adjourn the meeting with a second by Shannon Bass.

Ayes: Bob Seymour, Dave Glenn-Burns, Rose Middleton, Bonetta Culp, Lon Kammeyer, Stephanie Sheetz, Rudy Jones, Rick Newlon, and Shannon Bass.

Nays: None

Motion carried.

The meeting concluded at 1:00 pm. The next Board meeting will be on January 25, 2023.

Robert Sneed, Office Manager