

Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting
12:00pm, Thursday, December 9, 2021
MET Board Room
1515 Black Hawk St.
Waterloo, IA 50702

This will be an online meeting. Live audio and materials will be available using the following link:
<https://global.gotomeeting.com/join/933882269> or dialing 1(646)749-3122 Access Code: 933-882-269

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5. Motion to approve and place on file the Authority's FY21 Financial Audit.
6. Motion to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c)(2012).
7. Motion to return to Open Session.
8. Motion to approve a tentative agreement in the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2022 for Health Insurance; Wages effective July 1, 2022.

STAFF REPORTS:

9. General Manager Report
10. Financial Report—Finance Manager
11. Operations/Maintenance Report- Operations Manager
12. Training/On Street Operations – Trainer/Supervisor
13. Motion to accept and file staff reports.

DISCUSSION ITEMS:

14. Old Business
15. New Business
16. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, December 9, 2021
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rudy Jones.

Rudy Jones did roll call. Present were Trustees: Sharon Droste, Janna Diehl, Lon Kammeyer, Rose Middleton, Dave Glenn-Burns, Bob Seymour, and Stephanie Sheetz.

Absent: Pat Becker, Dusky Steele, and Bonetta Culp.

Staff present: David Sturch, General Manager; Dave Weigel, Lead Mechanic; Mladen Gledic, Finance Manager; Cory Ernst, Fixed Route Operations Manager; Robert Sneed, Administrative Assistant; and Jim Nienkark, Paratransit Operations Manager

Staff absent: None

Others present: None

AGENDA

Motion made by Stephanie Sheetz and seconded by Janna Diehl that the agenda be approved.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

MINUTES

Motion made by Janna Diehl and seconded by Lon Kammeyer that the minutes of the Oct 28th meeting of the Board of Trustees be approved.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

2207. Motion to approve and place on file the Authority's FY21 Financial Audit.

Brian Aronson and Michelle Hekel from Bergan KDV presented the Audit Summary for FY21. MET received an unmodified opinion in all three categories. There are no internal control issues. They also presented information about Cyber Security.

Motion made by Sharon Droste and seconded by Rose Middleton to approve the Audit for FY21 for Met Transit.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

2208. Motion to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c) (2012).

Motion made by Bob Seymour and seconded by Dave Glenn-Burns to adjourn Executive Session for the purpose of discussion of labor negotiations pursuant to Iowa Code Section 21.5(1)(c)(2012).

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried

2209. Motion to return to Open Session.

Motion made by Rose Middleton and seconded by Lon Kammeyer to return to Open Session.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried

2210. Motion to approve a tentative agreement in the Labor Agreement reached with the Amalgamated Transit Union Local 1192 effective January 1, 2022 for Health Insurance and Wages effective July 1, 2022.

David explained the tentative labor agreements reached with Local 1192. Health insurance will be provided through Health Alliance. Paratransit and Fixed Route wage will increase by 4%.

Motion made by Rose Middleton and seconded by Sharon Droste to approve a tentative agreement in the with the Amalgamated Transit Union Local 1192 effective January 1, 2022 for Health Insurance and Wages effective July 1, 2022.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried

STAFF REPORTS:

General Manager, David Sturch reported on the COVID cases throughout Black Hawk County in the month of October. Black Hawk County is in an upward trend for Covid positive cases. The positivity rate for Black Hawk County is 18.7%. The federal mask mandate has been extended to March 18, 2022. Drivers maintain passenger limits on buses. It was recommended that the Covid bonus pay be maintained and reduced as Covid cases decrease in the county. MET has a new time clock system in place and we are in a test run phase of that system.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for September. Revenue was 10.57% below budget and expenses were 7.84% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, David Sturch reported on the October ridership numbers. Rides from September to October were down by 5.12% and the October rides were up by 122.38% from October of 2020. The school routes showed a slight decrease from the previous month and on the paratransit side, the disabled rides were up by 2.29% from the previous month and 16.59% up from the previous year, the elderly rides were 31.18% up from the previous month, and 64.86% up from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Paratransit Operations Manager, Jim Nienkark reported on paratransit ridership, mask compliance on buses, recruitment, and training of new drivers. Starting February 8, 2022, there will be a new training program in place by FMCSA.

There were no comments from the Board and a motion was made by Stephanie Sheetz and seconded by Lon Kammeyer that the Board accepts and places on file all staff reports.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

Motion made by Lon Kammeyer to adjourn the meeting with a second by Janna Diehl.

Ayes: Sharon Droste, Janna Diehl, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Rudy Jones, Bob Seymour, and Stephanie Sheetz.

Nays: None

Motion carried.

Meeting adjourned at 12:50 pm. The next Board meeting will be on January 27, 2022.

Robert Sneed, Administrative Assistant