

**Metropolitan Transit Authority of Black Hawk County
Monthly Board of Trustees Meeting**

12:00pm, Thursday, April 28, 2022

MET Board Room

1515 Black Hawk St.

Waterloo, IA 50702

This will be an online meeting only. Live audio and materials will be available using the following link:
<https://meet.goto.com/837731509> or dialing 1(872)240-3212 Access Code: 837-731-509

1. Roll Call and Establishment of a Quorum
2. Approval of Agenda
3. Approval of Minutes

PUBLIC COMMENTS:

4.

Board members who have an actual or potential conflict of interest should not participate in discussions or vote on matters affecting transactions between MET Transit and the other group.

ACTION ITEMS:

5.

STAFF REPORTS:

6. General Manager Report
7. Financial Report—Finance Manager
8. Operations/Maintenance Report- Operations Manager
9. Training/On Street Operations – Trainer/Supervisor
10. Motion to accept and file staff reports.

DISCUSSION ITEMS:

11. Old Business
12. New Business
13. Motion to adjourn

**METROPOLITAN TRANSIT AUTHORITY
OF BLACK HAWK COUNTY
BOARD OF TRUSTEES Meeting
Thursday, April 28, 2022
Virtual Meeting via GoToMeeting**

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code Sections 21.4 and 21.8.

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to law and the rules of said Board. The meeting was called to order at 12:01 pm by Board Chair, Rudy Jones.

Rudy Jones did roll call. Present were Trustees: Bonetta Culp, Janna Diehl, Sharon Droste, Dave Glenn-Burns, Lon Kammeyer, Rose Middleton, Bob Seymour and Stephanie Sheetz.

Absent: Pat Becker and Dusky Steele.

Staff present: David Sturch, General Manager; Mladen Gledic, Finance Manager; Cory Ernst, Fixed Route Operations Manager, Dave Weigel, Lead Mechanic, and Robert Sneed, Administrative Assistant.

Staff absent: Jim Nienkark, Paratransit Operations Manager

AGENDA

Motion made by Sharon Droste and seconded by Rose Middleton that the agenda be approved.

Ayes: Bonetta Culp, Janna Diehl, Sharon Droste, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour and Stephanie Sheetz.

Nays: None

Motion carried.

MINUTES

Motion made by Lon Kammeyer and seconded by Stephanie Sheetz that the minutes of the March 30th meeting of the Board of Trustees be approved.

Ayes: Bonetta Culp, Janna Diehl, Sharon Droste, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour and Stephanie Sheetz.

Nays: None

Motion carried.

PUBLIC COMMENTS:

None

ACTION ITEMS:

None

STAFF REPORTS:

General Manager, David Sturch reported on the COVID cases throughout Black Hawk County in the month of March. Black Hawk County is in a downward trend for COVID positive cases. The federal mask

mandate was lifted. The State operating grant has been submitted and we are waiting for the Federal FY22 operating dollars to be released. Then the grant will be submitted to FTA for reimbursements. MET is trying to expand service by creating a shared position with INRCOG for a mobility coordinator. This position would coordinate rides for MET and INRCOG, along with marketing assistance, ride shares, van-pooling for after hour jobs. The FY23 budget is in development and MET will soon receive quotes for our business insurance for the next fiscal year.

Finance Manager, Mladen Gledic presented and reviewed MET's financial report for January. Revenue was 10.47% below budget and expenses were 11.62% above budget. Reports on the Unrestricted Fund Balance and Local Capital Fund were also given.

Fixed Route Operations Manager, Cory Ernst reported on the March ridership numbers. Rides from February to March were up by 16.86% and the March rides were down by 8.32% from March of 2021. The school routes showed an increase from the previous month and on the paratransit side, the disabled rides were up by 12.05% from the previous month and 6.76% up from the previous year, the elderly rides were 4.93% down from the previous month, and 28.95% down from the previous year. Reports on fuel usage and vehicle maintenance were also given.

Para Transit Operations Manager, David Sturch reports on the orientation and training of new drivers.

There were no comments from the Board and a motion was made by Janna Diehl and seconded by Bob Seymour that the Board accepts and places on file all staff reports.

Ayes: Bonetta Culp, Janna Diehl, Sharon Droste, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour and Stephanie Sheetz.

Nays: None

Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

None

ADJOURNMENT:

Motion made by Lon Kammeyer to adjourn the meeting with a second by Janna Diehl.

Ayes: Bonetta Culp, Janna Diehl, Sharon Droste, Dave Glenn-Burns, Rudy Jones, Lon Kammeyer, Rose Middleton, Bob Seymour and Stephanie Sheetz.

Nays: None

Motion carried.

Meeting adjourned at 12:30 pm. The next Board meeting will be on May 26, 2022.

Robert Sneed, Administrative Assistant